



Certified Professional Guardianship Board
Monday, May 11, 2020
Teleconference
8:00 a.m. – 9:00 a.m.

Meeting Minutes

Members Present:

Judge Rachelle Anderson, Chair
Ms. Rosslyn Bethmann
Judge Grant Blinn
Ms. Rita Forster
Ms. Amanda Froh
Commissioner Diana Kiesel
Judge Robert Lewis
Ms. Lisa Malpass
Dr. K. Penney Sanders
Mr. Dan Smerken
Ms. Susie Starrfield
Dr. Rachel Wrenn

Members Absent:

Ms. Amanda Witthauer

Staff Present:

Ms. Stacey Johnson
Ms. Kathy Bowman
Mr. Christopher Fournier
Ms. Jennifer Holderman
Ms. Thai Kien
Ms. Kay King
Ms. Kim Rood
Ms. Eileen Schock

Guests: See list on last page

1. Meeting Called to Order

Judge Rachelle Anderson called the May 11, 2020 Certified Professional Guardianship Board Meeting teleconference to order at 8:03 a.m.

2. Welcome, Roll Call & Approval of Minutes

Roll was taken of Board members and Staff, and all present were welcomed. The Chair remarked she was unable to access meeting materials from the secure site and several Board members reported the same. Board Members were directed to an email sent with meeting materials attached.

Judge Anderson announced that due to continuing COVID19 concerns, the next scheduled Board meeting will not be held in person, but will be conducted via Zoom Video Conferencing. All Board members were encouraged to familiarize themselves with Zoom Video Conferencing. Board members with computer, video, or audio capability issues were assured they would still be able to participate by telephone.

Hearing no suggested additions or corrections, a motion was made and seconded to approve the April 13, 2020 CPG Board meeting minutes as written. The Motion passed.

3. Chair's Report

Supreme Court Order

In light of Governor Inslee's proclamation of a state of emergency with the onset of the COVID-19 outbreak, CPG Board Chair Judge Anderson issued memos with guidance for CPGs addressing the safety imperatives in the discharge of guardians' duties on March 3, and March 24, 2020.

Pursuant to requests for additional guidance from some Certified Professional Guardians and advocates, a request was made to the Washington Supreme Court to consider issuing guidance with respect to CPGs' fiduciary duties in the time of COVID-19.

The order explicitly acknowledges the permissive use of alternative means of visitation and outreach, and the importance of documenting the means and the circumstances. The Supreme Court Order is in harmony with Board Regulation 404.1, which is specifically cited in the Order.

Judge Anderson reported this outreach has been very well received by CPGs. Board members who are also CPGs spoke about their experience with client / facility visitations, and reported making contacts through video, text, email, and telephone.

UW Program Hiatus

The University of Washington Continuum College (UWCC) advised the Administrative Office of the Courts (AOC) that the Guardianship Certificate Program will take a hiatus for the 2020-2021 school year. During this time, the UWCC will redevelop the Program to reflect the newly passed Uniform Guardianship, Conservatorship, and Other Protective Arrangements Act (UGA).

Maintaining an affordable professional certification course is a critical issue, and ties directly to the Legislature's appropriation for Program redevelopment, which is available only during state fiscal year 2021. The UWCC will also use this time to move to an exclusively online format to improve accessibility to students across the state.

4. Grievance Report

Staff provided an update on CPG Grievances. Four (4) new grievances were received and eleven (11) grievances were resolved during the month of April. Forty-five (45) grievances remain open for investigation. Six (6) CPGs or CPG Agencies with two or more grievances account for 19 of the 45 open grievances. When asked, Staff said none of the new grievances received in April were COVID-19 related.

Judge Anderson remarked this is a wonderful trend, seeing more grievances resolved than are coming in each month.

5. Executive Session (Closed to Public)

6. Reconvene and Vote on Executive Session Discussion (Open to Public)

On behalf of the Applications Committee, Judge Lewis presented a single application for consideration. Members of the Applications Committee, Judge Lewis, Ms. Starrfield, and Dr. Wrenn abstained.

A motion was made and seconded to conditionally approve Roberta Griffin's application for certification upon completion of the UW Certification Program, with transferrable skills in social services. A roll call vote was taken. Voting Yea: Judge Blinn, Commissioner Kiesel, Ms. Bethmann, Ms. Forster, Ms. Froh, Ms. Malpass, and Dr. Sanders. The motion passed.

On behalf of the Education Committee, Dr. Wrenn presented the following appeal of decertification and request for recertification. Members of the Education Committee, Dr. Wrenn, Ms. Bethmann, Ms. Malpass, and Dr. Sanders, abstained.

A motion was made and seconded to deny the decertification appeal and request for recertification of A. Colby Parks. The motion passed. Commissioner Kiesel abstained.

7. Wrap Up/Adjourn

Judge Anderson reminded Board members that the next Certified Professional Guardianship Board meeting on June 8, 2020, will be held using Zoom Video Conferencing. With no other business brought up for discussion, the May 11, 2020 CPG Board meeting was adjourned at 9:11 a.m.

Summary of Motions:

MOTION	STATUS
A motion was made and seconded to approve the April 13, 2020 Certified Professional Guardianship Board meeting minutes as written.	Passed
A motion was made and seconded to conditionally approve Roberta Griffin's application for certification upon the completion of the UW Certification Program, with transferrable skills in social services.	Passed
A motion was made and seconded to deny the decertification appeal and request for recertification of A. Colby Parks.	Passed

Guests:

Ramsey Radwan
Bridge Builders
Janet Stein
Karen Newland
Richard King
Heather Spies
Mark Clark